



## **NEW ENGLAND PIANO TEACHERS' ASSOCIATION SUSAN B. DEMB TEACHER ENRICHMENT FUND**

**Apply Now for A Grant to Enrich Your Pedagogy Training!  
Available to all NEPTA Teachers Meeting Eligibility Requirements  
Deadline to receive all materials: Monday, May 7, 2018**

In alternating years, **two** NEPTA Members are awarded a Susan B. Demb Teacher Enrichment Grant to further their professional growth and enrichment by enrolling in a continuing education course, workshop, seminar or conference in piano pedagogy. These topics may include:

- ✓ Teaching Basic Piano
- ✓ Using Technology in the Studio
- ✓ Theory or Composition
- ✓ Eurhythmics
- ✓ Student Development Skills including Technique and Repertoire

The Susan B. Demb Teacher Enrichment Fund was established in honor of retired member Sue Demb for fostering teaching excellence. Sue joined NEPTA in 1969 after then-President, Mildred Freiberg, invited her to a meeting. She was just beginning to teach in Belmont and found inspiration and support through NEPTA. Over the years Sue served on the Board and as Corresponding Secretary, where she implemented a database to maintain the membership list and print mailing labels. Learning to use Microsoft Access enabled her to manage numerous aspects of membership information, and the job was later redefined as Administrative Assistant, including many additional clerical aspects of NEPTA.

Sue was instrumental in bringing NEPTA to the First Parish of Watertown when parking in Boston at the previous location became difficult. In 1995, when the church had an opportunity to replace its Steinway M with a Steinway B, Sue organized a fundraising campaign for the newly-rebuilt piano through NEPTA concerts and member donations. Because of these efforts, NEPTA ultimately contributed almost 50% of the necessary cost.

In 2003, Sue voluntarily created a website for NEPTA, and continued to revise and maintain it over the next several years. Upon her retirement from website design in 2009 (Sue's other business), nepta.info was turned over to a new webmaster the following year. Since that time, Sue has continued her valuable advisory role, testing and troubleshooting the process of new NEPTA website features, and contributing as an active participant in the Website Committee. Trying to find problems and talking html code with the webmaster is Sue's idea of fun. This Fund honors Sue's immeasurable and ongoing contributions to NEPTA.

## **GUIDELINES AND PROCEDURES**

**PURPOSE:** To provide financial assistance to active NEPTA members enrolled in Piano Pedagogy classes or conferences, not to exceed \$500.00 per grant with a maximum fund allotment of \$1000.00 in alternate years beginning in 2012.

### **Who is eligible to apply?**

All **Active or Associate NEPTA members** who meet the following requirements:

- Have belonged to NEPTA for a minimum of 2 full years and are current members
- Are active teachers in their communities
- Served (or currently serving) as a volunteer in the organization including the NEPTA board, chairing or participating in a NEPTA committee, or assisting in a minimum of 2 NEPTA events

### **How often may I apply and when is the deadline to submit completed applications?**

- Beginning in 2012, in alternate years, eligible candidates may apply for one \$500.00 grant.
- Only one proposal per applicant will be considered.
- A \$5.00 application fee is required, payable to NEPTA.
- **ALL APPLICATIONS MUST BE RECEIVED BY MAY 7, 2018.**

### **When must the project be completed?**

- Enrollment and completion of the class, conference or seminar must occur between July 1, 2018 and June 30, 2019.

### **What kind of projects will be considered?**

- Continuing educational pedagogy coursework (not leading to a degree), pedagogy conferences, workshops or seminars covering topics such as:
  - ✓ Teaching basic piano skills
  - ✓ Theory or composition
  - ✓ Use of technology in the studio
  - ✓ Eurhythmics
  - ✓ Student development skills including technique and repertoire

### **What projects will not be considered?**

- Private instrumental study unless it is specifically pedagogical in nature
- Commencement of courses prior to July 1, 2018 and after June 30, 2019

### **How are the applications selected?**

- An application is judged according to its consistency with the Susan B. Demb Teacher Enrichment Fund Purpose, and its potential to contribute to an applicant's professional growth and his or her students.
- Financial need of the applicant is not considered.
- All Applicants meeting the above criteria will be entered in a random drawing, with the 2 winning names selected at NEPTA's annual meeting on Monday, May 21, 2018.
- All decisions of the Susan B. Demb Teacher Enrichment Grant Committee are final.

### **What is required of the winners?**

- The grant recipients will provide a brief written report of their experiences, to be published in a NEPTA newsletter and make a short presentation at a future NEPTA teachers' exchange meeting.
- All previous Susan B. Demb Teacher Grant winners are prohibited from re-entering for a minimum of 4 years.

**NEW ENGLAND PIANO TEACHERS' ASSOCIATION  
SUSAN B. DEMB TEACHER ENRICHMENT FUND APPLICATION**

**A. APPLICANT INFORMATION**

Name: \_\_\_\_\_ Date of Application: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Home Email Address: \_\_\_\_\_  
NEPTA Member since: \_\_\_\_\_  
Please list your NEPTA Volunteer Experience along with year(s) or date(s) involved:  
Board: \_\_\_\_\_  
Committee: \_\_\_\_\_  
NEPTA Events: \_\_\_\_\_

**B. PROPOSAL**

Name of Pedagogy Program: \_\_\_\_\_  
Date(s) of Course or Event: \_\_\_\_\_  
Total Cost: \_\_\_\_\_  
**Amount Requested: (please itemize):**  
Program fees: \_\_\_\_\_  
Other\*: \_\_\_\_\_  
Total: \_\_\_\_\_

**\*These may include program registration fees. However, the Sue Demb Fund does not pay for travel or lodging expenses.**

**C. ATTACHMENTS**

- A detailed description of the proposed course explaining how enrollment will contribute to your own professional growth, and how you envision the experience will contribute to student learning.
- A copy of the official Program Brochure or website description
- \$5.00 Application Fee Payable to **NEPTA**

**D. APPLICATION PROCESS**

- Complete Sections A and B of the above application and provide all attachments listed in Part C. Send the **original and 1 copy** of all materials along with the **\$5.00 application fee** to:

Lydia Reed-Guertin  
50 Gloucester Street  
Arlington, MA 02476

- Application materials must be received by **May 7, 2018**.
- **No e-mail submissions will be accepted. Applications received after May 7, 2018 will be returned and in addition, all incomplete applications will not be processed.**
- Confirmation of receipt of application and attachments will be e-mailed to the applicant from the committee chair.
- Grant recipients will be announced at NEPTA's annual meeting, Monday, May 21, 2018. Applicants will be notified of the results via U.S. Mail or e-mail no later than May 25, 2018.

**By signing this application, I verify that if I am awarded a Susan B. Demb Teacher Enrichment Grant, I will use the fund for its intended purpose and by its proposed date. If I do not use the grant money, I will return it to NEPTA immediately.**

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date**